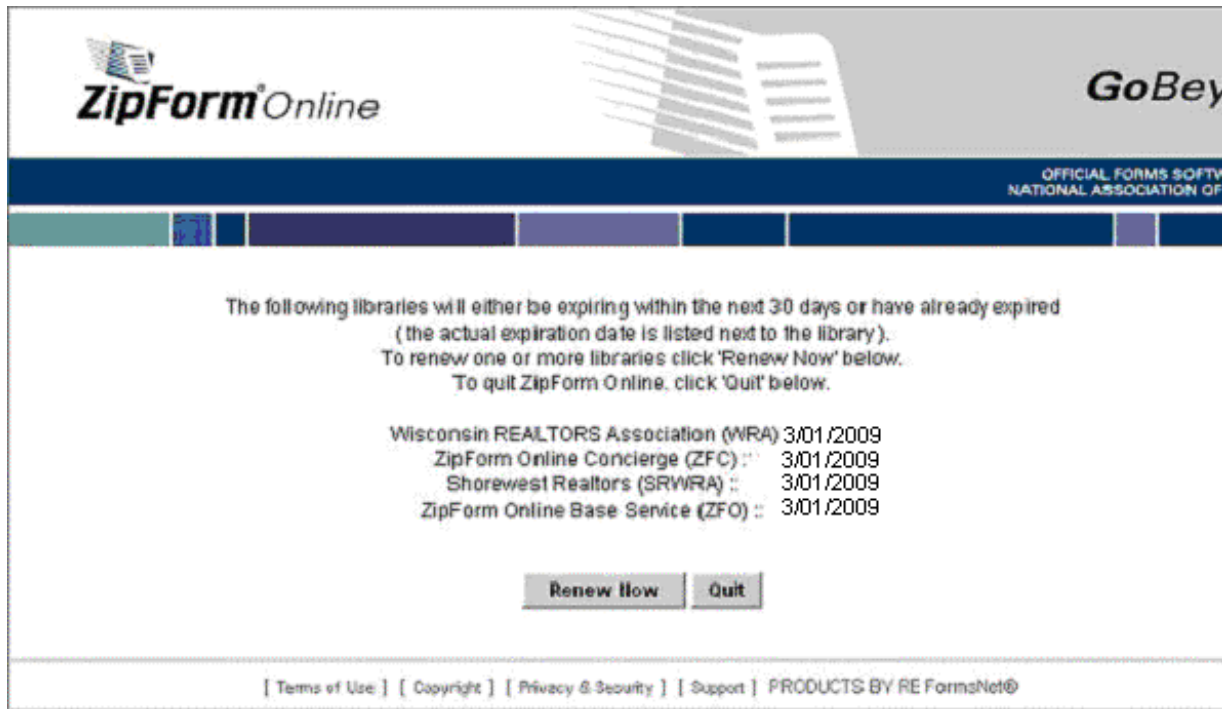


ZipFormOnline Renewal Instructions

Note: Cookies must be enabled to complete this renewal process.

1. When your ZipFormOnline software is within 30 days of expiring, a message will appear when you log in indicating that you have libraries that are expiring (or have expired).



The screenshot shows the ZipFormOnline interface. At the top left is the ZipFormOnline logo, and at the top right is the GoBeyond logo. Below the logos is a dark blue navigation bar with the text "OFFICIAL FORMS SOFTWARE NATIONAL ASSOCIATION OF REALTORS®". The main content area contains the following text:

The following libraries will either be expiring within the next 30 days or have already expired (the actual expiration date is listed next to the library).
To renew one or more libraries click 'Renew Now' below.
To quit ZipForm Online, click 'Quit' below.

Wisconsin REALTORS Association (WRA)	3/01/2009
ZipForm Online Concierge (ZFC) ::	3/01/2009
Shorewest Realtors (SRWRA) ::	3/01/2009
ZipForm Online Base Service (ZFO) ::	3/01/2009

At the bottom of the notification area are two buttons: "Renew Now" and "Quit".

At the very bottom of the page is a footer with the following text: [Terms of Use] [Copyright] [Privacy & Security] [Support] PRODUCTS BY RE FormsNet®

2. Click on the "Renew Now" button.

3. Select the libraries you wish to renew and click "Add To Order". (Next three screens.)

The screenshot displays the ZipForm Online interface. At the top left is the ZipForm Online logo, and at the top right is the GoBeyond logo. Below the logos is a dark blue navigation bar with the text "OFFICIAL FORMS SOFTWARE NATIONAL ASSOCIATION OF REALTORS®".

The main content area is divided into two columns:

- EXPIRING LIBRARIES (Select libraries then click Add to Order)**: A box containing a list of libraries: "WI - Wisconsin REALTORS Association" and "WI - Shorewest Realtors". Below the list is a blue button with a dollar sign icon and the text "Add to Order".
- ORDER SUMMARY:**: A box containing a "Remove selected item" option with a trash icon, a "Checkout Now" button with a shopping cart icon, and a "Cancel Order" button with an 'X' icon.

Below the EXPIRING LIBRARIES section, there are two add-on options:

- Add-on Form Libraries**: "Add form Libraries to your ZipForm®Online account!" Select your library and click "Add to Order" for each additional library you would like added to your order. A dropdown menu shows "Michigan" selected, and another dropdown shows "MI - Alpena-Alcona-Presque Isle Board of REALTORS®". Below this is a blue "Add to Order" button.
- ZipForm®Mobile Add-on (\$29.95)**: "Collect and access your transaction data on your Mobile wireless device!" Must have a Treo 600 or above, Palm OS® 5.2 or higher, data-



GoBeyond

OFFICIAL FORMS SOFTWARE
NATIONAL ASSOCIATION OF REALTORS®

EXPIRING LIBRARIES (Select libraries then click Add to Order)

- WI - Wisconsin REALTORS Association
- WI - Shorewest Realtors

Add to Order

Add-on Form Libraries

Add form Libraries to your ZipForm®Online account!

Select your library and click "Add to Order" for each additional library you would like added to your order.

Michigan
MI - Alpena-Alcona-Presque Isle Board of REALTORS®

Add to Order

ZipForm®Mobile Add-on (\$29.95)

Collect and access your transaction data on your Mobile wireless device!

Must have a Treo 600 or above, Palm OS® 5.2 or higher, data-

ORDER SUMMARY:

Remove selected item



Checkout Now

Cancel Order



GoBeyond

OFFICIAL FORMS SOFTWARE OF THE NATIONAL ASSOCIATION OF REALTORS®

EXPIRING LIBRARIES (Select libraries then click Add to Order)

Add to Order



Add-on Form Libraries

Add form Libraries to your ZipForm®Online account!

Select your library and click "Add to Order" for each additional library you would like added to your order.

Michigan

MI - Alpena-Alcona-Presque Isle Board of REALTORS®

Add to Order



ZipForm®Mobile Add-on (\$29.95)

Collect and access your transaction data on your Mobile wireless device!

Must have a Treo 600 or above, Palm OS® 5.2 or higher, data-

ORDER SUMMARY:

WI - Wisconsin REALTORS Association
WI - Shorewest Realtors

Remove selected item



Checkout Now

Cancel Order

4. Click the "Checkout Now" button to proceed.

WISCONSIN MEMBERS WILL NOT BE CHARGED FOR ZIPFORM ONLINE SOFTWARE.

- Please read the License Agreement. When you click the “Yes” button under the License Agreement, you will be directed to Renewal page of the ZipForm website.



Zipform®License Agreement

License Agreement

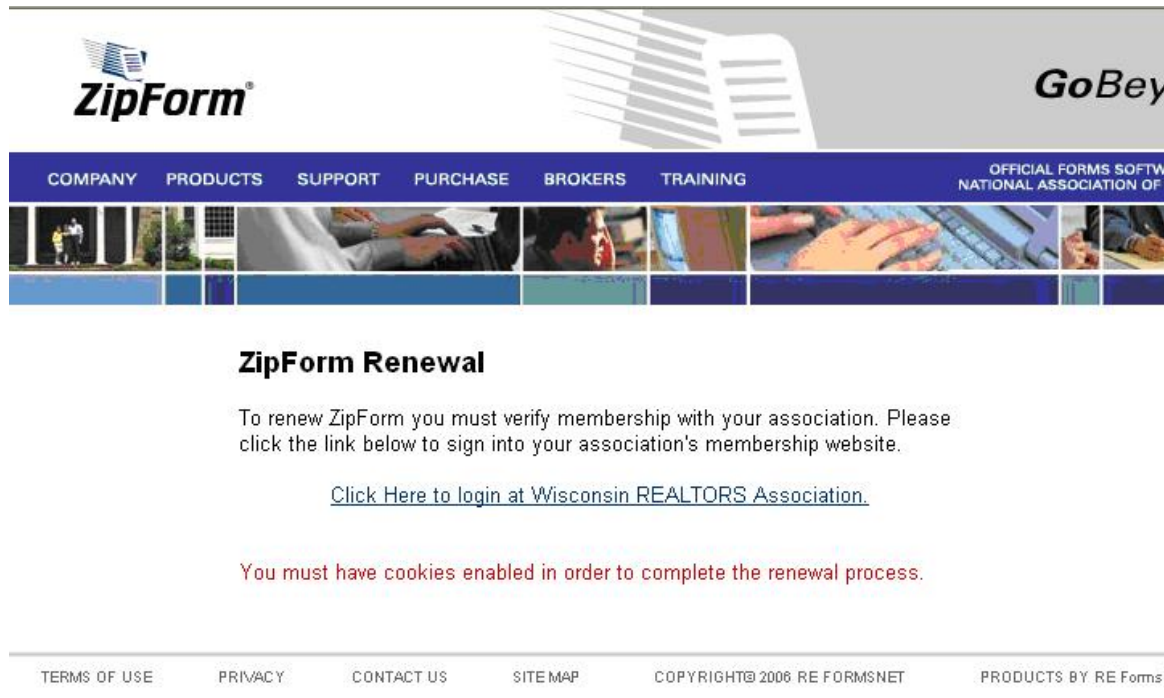
END-USER LICENSE AGREEMENT FOR RE FORMSNET SOFTWARE

CAREFULLY READ THE TERMS AND CONDITIONS OF THIS AGREEMENT BEFORE INSTALLING ZipForm®. THIS IS A LEGALLY BINDING AGREEMENT.

This End-User License Agreement (“Agreement”) is a legally binding agreement between you and RE FormsNet, LLC regarding the RE FormsNet software product(s) identified above as ZipForm®, which includes the proprietary forms and ZipForm? Forms Viewer (“SOFTWARE PRODUCT”). By installing, copying, or otherwise using the SOFTWARE PRODUCT, you

Do you meet the system requirements and agree to the Terms of Use?

6. A link to authenticate your membership with WRA will be displayed. Click on the link to be authenticated by WRA.



ZipForm Renewal

To renew ZipForm you must verify membership with your association. Please click the link below to sign into your association's membership website.

[Click Here to login at Wisconsin REALTORS Association.](#)

You must have cookies enabled in order to complete the renewal process.

TERMS OF USE PRIVACY CONTACT US SITE MAP COPYRIGHT © 2006 RE FORMSNET PRODUCTS BY RE FormsN

7. On the WRA website
- If your firm is listed on the WRA renewal page as having custom forms, select the appropriate firm name. Otherwise, scroll to the bottom of the page where the Company ID field is located.
 - Enter your three- to six-digit company ID and click "Submit." (If you do not know your company ID, click the "Company Look Up" link and enter your firm name.)
 - Verify the displayed information using the "Correct" or "Incorrect" buttons. Follow the prompts if you selected "Incorrect."
 - If the WRA information is correct, you are returned to the zipform.com website to complete the renewal process.
 - If the WRA information was incorrect you will need to call the WRA.
8. When you are finished on wra.org, you will be returned to the ZipFormOnline website where your expiration date will be updated and you will automatically be logged into your ZipFormOnline account.
9. Your renewal is now complete.